

Bylaws of the Comanche Trail Woodturners

Article I. NAME

The name of this organization will be the Comanche Trail Woodturners (hereafter called CTW).

Article II. AFFILIATION

The CTW is a chapter of the American Association of Woodturners (AAW).

Article III. PURPOSE

A not-for-profit organization dedicated to:

- Providing woodturning education and information.
- Sharing ideas and techniques regarding the woodturning craft.
- Exchanging ideas and information about tools.
- Encourage and assist in the development and refinement of member's woodturning skills.
- Providing guidance and assistance to woodturners through the combined resources, knowledge and experience of our members.

Article IV. MEMBERSHIP

All criteria for membership will be non-discriminatory. Anyone interested in woodturning, regardless of their level of skill or experience, is eligible to join.

Yearly dues are determined by the Board of Directors and are due during the month of January each year. Dues for new members joining after January will be prorated on the basis of 1/12 of the yearly dues for each month remaining in that calendar year. Annual dues for the CTW are over and above fees paid to the AAW. CTW will have a dues rate for individual members and a family membership. Family membership includes immediate family members only.

A member is eligible to vote in CTW elections if they have paid their CTW membership dues for the current year. Each voting member will be entitled to one vote. Visitors and guests are not eligible to vote. There is no provision for absentee voting.

Dues are not refundable, however special cases may be considered by the board of directors.

All members are encouraged to become members of the AAW.

Article V. MEETINGS

General meetings will be open to all members and to the public. The meetings may be held at various locations throughout the area.

Each member will be given advance notice of meetings by mail, e-mail or telephone approximately five (5) days before it is occurs.

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The number of meetings per year and meeting schedule is to be determined by the Board of Directors. General meetings will normally be held on the second Saturday of the month, starting at 10 AM.

In addition to general membership meetings; seminars, lectures or other teaching sessions may be scheduled and will be available to current members and any others approved by the Board of Directors.

Article VI. GOVERNING BODY

Number and Election of Officers. The governing body will be a Board of Directors consisting of a President, Vice President Secretary, Treasurer, Librarian, Program Director, Photographer, Special Activities-Odessa, Special Activities-Midland, Newsletter Editor, Raffle Director, Past President and others as deemed necessary by the membership. Officers must be current members of the AAW and CTW. The Board of Directors will be responsible for operating the organization in a manner consistent with the goals and aims of the Comanche Trail Woodturners.

Board of Directors. The Board of Directors may meet as needed. A quorum is required to conduct CTW club business. A simple majority of the Board of Directors will constitute a quorum, provided all board members were properly notified of the meeting. Each Board member will have one vote.

Any meeting of the Board of Directors will be announced beforehand to the membership and will be open to all members. A schedule for stated Board meetings will be established by the incoming Officers and will be published in the newsletter at least once annually.

The Board of Directors may authorize expenditures of club funds up to \$500.00 per purchase, for the good of the membership. A decision to spend club funds in this manner must be approved by a majority of board members. Expenditures over this amount must be approved by a majority vote of attending members at a properly announced general membership meeting.

Election to the Board of Directors does not in itself create contract rights on behalf of the CTW.

Term of Office. Officers will serve a term of one year with no limit on the number of terms served. Nominations for Officers will be made at the November membership meeting and are to be published in the newsletter preceding the election. Officers will assume office on January 1st.

Removal. Any elected officer may be removed from office if this action is deemed to be in the best interest of the CTW. The decision to remove an officer must be accomplished by a majority vote of CTW members present at a general stated meeting or a special meeting called for this purpose. Members must be informed at least 5 days in advance of a vote to consider the removal of any elected officer.

Vacancy. In the event of a vacancy on the Board of Directors for any reason, the remaining Board members may elect a replacement for the unexpired portion of the vacant term by majority vote, subject to a vote of the membership in attendance at the next general meeting.

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Article VII. OFFICERS

President. The President will be the principal executive officer of the chapter. The duties of the President include, but are not limited to, the following:

1. Presidential duties may be delegated, in whole or in part. The decision to delegate duties may be overturned by a majority vote of the Board of Directors.
2. Supervise and control the business and affairs of the CTW.
3. Call Board of Directors and general membership meetings to be scheduled.
4. Appoint committees with the approval of the Board of Directors.
5. Preside over all meetings, except committee meetings presided over by respective chairpersons.
6. The president will provide a newsletter article each month.
7. Is an ex-officio member of all committees, but may appoint a stand in.

Vice President. In the absence of the President or in the event of his/her death, inability, or refusal to act, the Vice President will perform the duties of President, and when so acting, will have all the powers of and be subject to all the restrictions upon the President. The Vice President will perform such other duties as may be assigned by the President.

Secretary. The duties of the Secretary include the following:

1. Keep minutes of Board meetings and those portions of regular meetings where official business is conducted. Distribute copies to all board members.
2. The Secretary will see that notices are duly given to members as required by these bylaws.
3. Maintain all official records of the CTW, including but not limited to, a current copy of the bylaws, the official membership roster and phone list.
4. Perform other duties as may occasionally be assigned by the President.

Treasurer. The duties of the Treasurer include the following:

1. Collect all membership fees and all other monies belonging to CTW.
2. Keep current and accurate records of all monies and assets of the CTW.
3. Maintain a current list of members in good standing.
4. Inform the Secretary and Newsletter Editor of new or dropped members for the purpose of updating the membership roster and the mailing list.

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5. Report the CTW financial status to the membership at each months meeting.
6. Perform other duties as may occasionally be assigned by the President.

The offices of secretary and treasurer may be combined at the will of the president and/or the voting membership.

Librarian. The Librarian will maintain the CTW lending library, make the Library available at scheduled chapter meetings and perform other duties as may be assigned by the President.

Photographer/Historian. The Photographer/Historian will:

1. Take photographs of CTW activities.
2. Make electronic photos available to the Newsletter Editor for possible inclusion in the following month's publication.
3. Produce a yearly photographic record for the CTW.
4. Perform other duties as assigned by the President.

Newsletter Editor. The Newsletter Editor will:

1. Publish and distribute the CTW monthly newsletter.
2. Advertise upcoming events and co-ordinate mailings to the membership.
3. Perform other duties as may occasionally be assigned by the President.

Program Director. The duties of the Program Director include the following:

1. Plan, schedule and prepare the woodturning demonstrations for the CTW.
2. The annual schedule of activities will be submitted to the Board of Directors for review and approval.
3. Provide a monthly newsletter article describing the demonstration or activities planned for the next meeting. This article should include a recap of the last meeting.
4. Perform other duties as may occasionally be assigned by the President.

Publicity Director. The Publicity Chairman will contact the news media in their assigned locations and provide information and place advertisements about the monthly activities planned for the CTW. The Publicity Chairman will also perform other duties that may be assigned by the President.

Special Activities Directors – Odessa and Midland. The Special Activities Directors for Odessa and Midland will contact the news media in their assigned locations and provide

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information about the special activities planned for the CTW. The Special Activities Directors will also perform other duties that may be assigned by the President.

Raffle Director. The Raffle Director will:

1. Be responsible for conducting a monthly raffle of donated items.
2. Contact vendors and members to obtain donated items for the Raffle
3. Turn all monies collected over to the Treasurer for deposit into the clubs bank account.
4. Perform other duties as assigned by the President.

SWAT Representative. This position shall consist of representing the club and serving on the SWAT board of directors. Duties include casting votes from time to time as requested by the SWAT executive committee, and reporting back and/or asking the club's input on items that will have an impact on the club. This representative shall attend the annual board of directors meetings at their own expense, and other meetings as requested by the executive committee including those at the SWAT symposium.

Past President. The Past President will serve in an advisory capacity to the President and other Officers. The Past President may perform other duties as requested by the President.

Article VIII. CHANGES TO BYLAWS

These bylaws may be changed, amended or repealed by a simple majority vote of the members in attendance at a general meeting.

Proposed bylaws changes will be sent to the entire membership by mail or e-mail at least one month in advance of the vote. This notification must include the wording of proposed changes, the date, time and location of the meeting when the balloting will be conducted.

Copies of these bylaws and any amendments will be filed with the Administrative Office of the AAW. A copy will also be made available to members upon request.

Article IX. ACCEPTANCE OF THESE BYLAWS

These bylaws have been approved by the Comanche Trail Woodturners using the procedures contained in Article VIII of this document, on February 9, 2008.

Signed:

President



Date

2/13/08

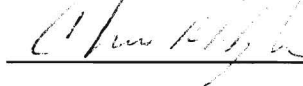
Vice President



Date

2/25/08

Secretary(/Treasurer)



Date

2/12/08